

Coalville Model Boat Show

2017

TRADE SPACE BOOKING FORM.

The Coalville Model Boat Show 2016, although down in attendance due to the short notice to put the event on, was none the less a success – perhaps not financially, however those that came said they enjoyed it & pretty much everyone promised to come back in 2017, plus it kept the show on the calendar so that we can work to build it up & give it a bright future.

So, for 2017 the basic format of the show, including the stand prices, will be the same as 2016, however there will be a sailing pool this time. With proper time to promote & organise the event we are anticipating a very busy show for 2017.

It is again intended that trade spaces shall be around the perimeter of the hall & up to approximately 8 foot depth (2.4m) please let us know if you need something different.

If you have a preference, please indicate on the attached plan your preferred space. Traders who attended in 2016 will be given first refusal on the same space again, however, if booking forms are not returned to us by the end of January 2017 that space will be available to others.

Payment can be by cheque made payable to "Component-Shop" credit/debit card over the phone, or by bank transfer to:-

Co-Operative Bank

Sort Code: 08-92-50

Account: Component-Shop

Account Number: 70623080

The booking form can be returned by post to Component-Shop, 1 LLWYN BLEDDYN, LLANLLECHID, BANGOR, LL57 3EF, by fax to 08707 052556 or by e-mail to info@coalvilleshow.co.uk

The show web site (www.coalvilleshow.co.uk) will be frequently updated with show news etc. including a list of all traders & clubs attending.

Thank you very much for your support of this great little show, hopefully it will be a successful weekend for all. If you have any questions, feel free to give us a call on 01248 719347.

Iain Lewis (Component-Shop)

Dave Jones (aka "Stavros")

Accomodation:

We have been in contact with the Hermitage Park Hotel, which is located about 1 mile from the leisure centre. They are offering us a rate of £50 per room per night bed & breakfast (there are no single rooms in this hotel, so single occupancy is at the same rate)

If you are interested in this offer please let us know **as soon as possible** so that rooms can be reserved – payment will not be required until closer to the date, or possibly even at check-in (to be confirmed)

If you wish to find out more about the hotel please visit their web site:-

www.hermitagepark.co.uk

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I/we the undersigned wish to reserve trade space at **The Coalville Model Boat Show 2017**, which will take place at the Hermitage Leisure Centre, Coalville on the 1st & 2nd April 2017. I/we understand that this booking form is the basis of a legal contract the conditions of which are attached.

COMPANY DETAILS (we intend to also produce a short visitors' guide, as well as website, these details will form your entry unless you advise otherwise)

Company Name			
Address			
Postcode			
Telephone		Fax Number	
website			
e-mail address			
Product Description			

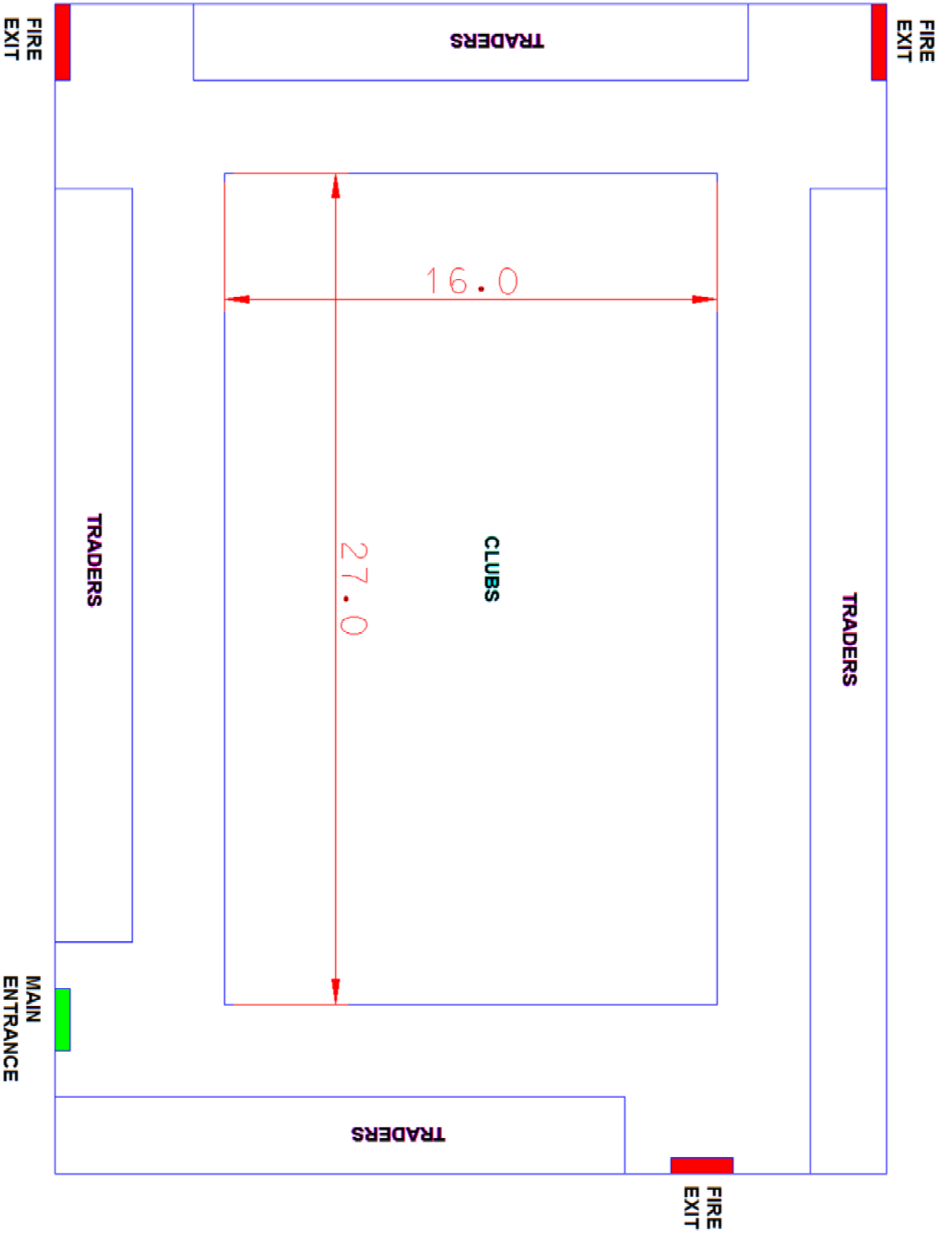
The price per foot width of stand is £7.50 (no VAT)

Tables & Electricity

One table is included in the price per full 6 foot length of stand i.e. a 12 foot space will receive 2 free tables. Additional tables will be charged at £6.00 each. Please indicate the total number of tables required (including the free ones)

There is no charge for electricity use. Please indicate below if you require electricity & we will attempt wherever possible to locate you next to a mains outlet, however we cannot guarantee this will be possible & there are a limited number of mains extension leads available, so please bring your own extension lead if possible.

FLOOR PLAN.



Stand space required		Ft x £7.50 per foot =	£
Table Qty Required		Electricity Required?	Yes / No
Total cost of stand	£	(= stand space + tables, there is no charge for electricity)	
25% deposit due by 31 st Jan 2017	£		
Balance due by 17 th Mar 2017	£		

Authorised by

Name		Signed	
Position		Mobile number	

SHOW TIMETABLE:

Friday 31st March.

Access to the venue for setup is from midday.

Saturday 1st April.

Access to the hall from 8:00am with doors open to the public at 10:00am. Show finishes at 4:00pm

Sunday 2nd April.

Access to the hall from 9:00am with doors open to the public from 10:00am. Show finishes at 3:00pm

Definitions.

"Exhibitor" means Trade Exhibitor – The person or organisation completing this booking agreement.

"Exhibition" The Coalville Model Boat Show taking place about the weekend of 1st – 2nd April 2017, with setup day on the 31st March 2017.

"Organiser" Component-Shop.co.uk Ltd.

1. Reservation of stand space.

The provision of stand space is only confirmed upon receipt of a correctly completed booking form & full payment. If a correctly completed booking form &/or full payment is not received prior to the 17th of March 2017 any provisional booking will be cancelled & any deposit paid will be forfeit.

In the event of an Exhibitor withdrawing, except in exceptional circumstances, 100% of any payment made for stand space shall be forfeit.

2. Duration of Exhibition.

During the published Exhibition public opening times, the stands & exhibits must not be covered up or left unattended.

3. Subletting.

Exhibitors may not sublet, any part of their stand, unless previously agreed with the Organiser.

4. Allocation of stand space.

The organiser will make every effort to allocate stand space in the Exhibitor's chosen location. The organiser reserves the right to make whatever alterations it deems required for the smooth running of the event.

5. Organisers right of cancellation.

The organiser reserves the right, without explanation, to refuse an application for stand space. Under this rule, any monies paid shall be refunded in full.

6. Obstruction of Gangways.

No Exhibitor shall at any time that the Event is open to the public, obstruct in any way, any public gangways, or emergency exit routes. If notified of an obstruction by the Organiser, the Exhibitor must immediately remove the obstruction in question. Should the Exhibitor fail to do so, the Organiser may take such steps as it considers necessary.

7. Dismantling of Exhibits.

No Exhibits may be dismantled, or removed from the Exhibition prior to the public closing time on the final day of the Exhibition, except with the prior agreement of the Organiser.

8. Damage.

Any damage caused by the Exhibitor, its servants or agents to the Exhibition, other Exhibitor, or any other property in the Exhibition shall be made good by the Exhibitor to the satisfaction of the Organiser.

9. Waste Packaging.

Any waste packaging, or other waste materials, must be removed from the Exhibition at the cost of the Exhibitor.

10. Insurance Liability.

It is the responsibility of the Exhibitor to ensure that it has adequate insurance cover in place to meet its public & product liability obligations, as well as for any loss or damage to its stock, Exhibits, or any other property or vehicles, however caused.

11. Security of Trade Stands.

The security of the Exhibitor's stand, stock and any other property, will be the sole responsibility of the Exhibitor. The Organiser will not accept any responsibility for any loss or damage however caused.

12. Health and Safety at Work Act 1975 and Subsequent Legislation.

All Exhibitors have a responsibility to ensure, so far as is reasonably practicable, the health, safety and welfare of all employees and that any plant or systems or work which may be used are safe and without risks to health. This includes that all employees, contractors and agents are provided with information, instruction, training and supervision to ensure not only their own health and safety but that of others working or attending the vicinity.

13. Electrical Equipment.

It is the responsibility of the Exhibitor to ensure that any electrical equipment in use at the Exhibition is safe & meets all relevant safety requirements, including, but not limited to PAT (portable appliance testing) testing.

14. Contract.

In booking, the Exhibitor undertakes to be bound by these conditions and any subsequent instruction or ruling by the Organiser. Should any question arise which is not covered in these conditions, the decision of the Organiser shall be final.

15. If the Exhibitor fails to observe, or breaks any of these conditions, or any subsequent ruling of the Organiser, the Organiser shall have the right to declare forfeit the allotted stand space & exclude the Exhibitor from the Exhibition, without prejudices to the right of the Organiser to recover any monies payable by the Exhibitor under the terms hereof.